

Uniform Committee Mandate

January 2010

The Component Uniform Committee:

1. The Component Uniform Committee shall be comprised of the Component Uniform Chairperson, Vice-Chairperson, and Local Uniform representatives.
2. The Component Uniform Committee will be chaired by the Component Uniform Chairperson or, in his/her absence, the Vice-Chairperson.

Mandate of the Component Uniform Committee Chairperson and Vice-Chairperson:

1. Participate in all required meetings with the Company under the provisions of Article 7.03.01 of the Collective Agreement "*The Company shall consult the Union prior to making any changes in the colour, material or style of uniforms.*" including the Company's Uniform Design Working Committee and other such joint committees. Any agreement concerning uniforms pursuant to the Collective Agreement must first be referred to the Component President for pre-approval and, if necessary, to the AC Component Executive and/or the membership for final ratification.
2. Monitor and address with the Company all issues surrounding the flight attendant uniform's colour, material and style (e.g. durability, wear-ability, safety, etc.). As appropriate, health and safety issues related to the uniform will be identified co-operatively with the Union's Health & Safety representatives and, if necessary, be referred to the joint AC IFS Policy Health & Safety Committee for appropriate action and resolution.
3. Work closely with the Component Health and Safety representatives on all Uniform Committee matters. The Union's Component Health & Safety Chairperson (or alternate) will also participate in meetings with the Company as required. The Union's Uniform and Health & Safety representatives will work co-operatively to ensure that our members receive the best possible uniform meeting all appropriate safety standards. The efforts of these Union representatives will be co-ordinated by the Component President as required.
4. Serve as the Component representatives in all meetings and discussions with the Company on the uniform pursuant to the Collective Agreement.
5. Provide the ACCEX with written reports on meetings and business with the Company that will allow the ACCEX to make informed decisions.
6. Provide the Company with timely written feedback on any substantiated concerns about the flight attendant uniform.
7. Confirm in writing with the Company all verbal communications and Union positions.

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8. Use the Committee Work/Issue Sheet to track regular and recurrent problems, and use these sheets to form the basis of reports to the ACCEX.
9. Report to the Component President verbally or in writing monthly, and report to the quarterly Regular ACCEX meetings in writing.
10. Meet annually with the ACCEX to discuss the Component Uniform Committee's work and anticipated work for the coming year.
11. Ensure the proper functioning of the Component Committee.
12. Ensure that Local Chairpersons are fully knowledgeable by coordinating and sharing the reports of Local Uniform representatives and preparing appropriate recommendations to the ACCEX and Component Health & Safety Chairperson for action.
13. Manage the approved Committee budget in cooperation with the Component Secretary-Treasurer, in accordance with the Component Bylaws.
14. Promote the Union policy of having a minimum of two CUPE representatives whenever meeting with the employer on official union business
15. Verify Cruise on a monthly basis to ensure that the correct codes have been applied to any flight releases requested for yourself and/or your Committee members. Note that there are two kinds of flight releases and codes: Company Paid (513) and CUPE paid (310). If it is established that an incorrect code has been applied, advise the Secretary-Treasurer via e-mail as soon as possible.
16. Draft membership bulletin information, if required, for submission to the Component President.
17. It is an established principle that whenever Union Officers and Committee Members are scheduled to meet with the Company, there should always be at least two Union members present.

As Special Assignment is defined as quasi management in the Collective Agreement, any member who is on a Special Assignment shall continue to pay dues and be eligible for voting but must resign from any CUPE position and shall not be eligible for nomination or appointment to any office or Committee in the Union. He/she shall not be eligible to attend meetings of the Union except with the approval of a majority of the members at such meetings.

A certain amount of volunteerism is involved.